



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## REGULAR MEETING MINUTES

May 17, 2022, 6:00 PM

Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

### Call to Order 6:00 pm

#### Commissioner Roll Call:

|                               | Present | Excused | Comment |
|-------------------------------|---------|---------|---------|
| Steve Nixon, President        | x       |         |         |
| Maryellen (Missy) Hill, Clerk |         | x       |         |
| Amanda Babich                 | x       |         |         |
| Kurt Grimmer                  | x       |         |         |
| Laurel Kingsbury              | x       |         |         |

#### ITEM 1 President's Report

#### ITEM 2 Executive Director's Report

##### Updates:

1. May 21, 2022 Bike Bash Reminder
2. Recreation Services Director, Jeff Ozimek to start May 26, 2022
3. Memorial Day – Labor Day Operations coverage including Tacoma DeMolay Sandspit.
4. Engagement Phase of Strategic Plan is Starting including, Social Pinpoint, Focus Groups, Community Meeting.
5. State Auditor Office findings update for 2019-2020 and suggested corrective actions for appropriate controls.

#### ITEM 3 Special Presentations

##### 3a. Mother/Son and Father/Daughter Dance Report

PowerPoint Presentation by Recreation Services Manager, Matthew Kerns

##### May 6 & May 7, 4 Sessions

- Ocean5 Sponsorship was a great venue and partner for this event.
- Sign Gypsies donated signage
- Data results
- Survey results
- Event activities overview

#### ITEM 4 Board Committee Reports

##### 4a. CIP Committee

Met on 5/12/2022 and discussed:

- Discussed CRC Bids



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- Discussed Demolition Bids

#### 4b. Finance and Administration Committee

Met on 5/10/2022 and discussed:

- Conducted Exit Interview with State Auditor's Team

#### 4c. Recreation Services Committee

- The Rec Services Committee has not met since the last meeting.

#### 4d. Stewardship Committee

Met on 5/9/2022 and discussed:

- CRC Capital Campaign
- Considerations for other process possibilities

#### 4e. External Committee Report: None

### ITEM 5 Public Comments: None

This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for Board Meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org)

### ITEM 6 Minutes

#### 6a. Approval of the May 3, 2022 Study Session Minutes

#### 6b. Approval of the May 3, 2022 Regular Meeting Minutes

#### 6c. Approval of the May 11, 2022 Special Meeting Minutes

#### 6d. Approval of the March 16, 2022 Special Meeting Minutes

#### 6e. Approval of the December 11, 2020 Special Meeting Minutes

Motion was moved to adopt the minutes as presented;

Motion was seconded;

Roll Call Vote: Motion approved unanimously, motion carries.

### ITEM 7 Consent Agenda

#### 7a. Resolution C2022-012: Approval of Vouchers

Motion was moved to accept consent agenda presented;

Motion was seconded;

Roll Call Vote: Motion approved unanimously, motion carries.

### ITEM 8 Unfinished Business: None

### ITEM 9 New Business

#### 9.1 Purchasing Resolutions Requiring One Reading for Adoption:



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**9.1a Resolution P2022-008: Authorizing Executive Director to Execute a Construction Contract with Woodland and Increase the Demolition Project Budget to \$112,255**

Motion was moved to accept resolution presented;  
Motion was seconded;  
Roll Call Vote: Motion approved unanimously, motion carries.

**9.2 Single Reading Resolutions Requiring One Reading for Adoption: None**

**9.3 Two Reading Resolutions Requiring Two Readings for Adoption: None**

**ITEM 10 Comments by Board: None**

**ITEM 11 Next Board Meeting**

**June 7, 2022 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335**

**ITEM 12 Executive Session: Executive Session for the purpose of considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110 (b).**


**Entered Executive Session at 6:39 PM**


**ITEM 13 Adjournment 7:00 PM**

## **BOARD OF PARK COMMISSIONERS MEETING PROCEDURES**

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org).

Approved By the Board on 06/07/2022

  
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Steve Nixon, Board President

  
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Maryellen "Missy" Hill, Board Clerk

  
\_\_\_\_\_  
Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary

